

MINUTES OF MEETING JOINT MEETING OF THE ALEXANDRA PARK & PALACE STATUTORY ADVISORY COMMITTEE AND THE ALEXANDRA PALACE AND PARK CONSULTATIVE COMMITTEE HELD ON TUESDAY, 10TH DECEMBER, 2019, 7.30 - 8.20PM

PRESENT: Jason Beazley (Advisory Committee Member), Jane Hutchinson (Advisory Committee Member, Elizabeth Richardson (Advisory Committee Member), David Frith (Advisory Committee Member), Jim Jenks (Advisory Committee Member - Chair), Gordon Hutchinson (Consultative Committee Member), Dermot Barnes (Consultative Committee Member), Jacob O'Callaghan (Consultative Committee Member), Nigel Willmott (Consultative Committee Member), Rachael Macdonald (Consultative Committee Member), Val Paley (Consultative Committee Member), Richard Hudson (Consultative Committee Member), Councillor Justin Hinchcliffe, Councillor Yvonne Say, Councillor Dana Carlin, Councillor Nick da Costa, Councillor Eldridge Culverwell, Councillor Bob Hare and Councillor Anne Stennett

155. ELECTION OF CHAIR FOR THE MEETING

Jim Jenks agreed to chair the meeting.

156. FILMING AT MEETINGS

Noted.

157. APOLOGIES FOR ABSENCE

Apologies for absence were received from John Wilkinson, Hugh Macpherson, John Thompson, Duncan Neill, Cllr James Chiriyankandath, Cllr Scott Emery, Cllr Khaled Moyeed and Cllr Josh Dixon.

Apologies for lateness were received from Cllr Lucia das Neves.

158. DECLARATIONS OF INTEREST

None.

159. URGENT BUSINESS

There was one item of urgent business – North East Office Building – urgent works report, which was not included when the agenda was published. This report would be considered under agenda item 10.

160. MINUTES

The following points were noted in discussion:

- Members raised concerns that the minutes of the previous Alexandra Palace and Park Board meeting were not published on the agenda, and suggested that the Board minutes should be finalised in a timely manner to ensure the SAC/CC members had view of the Board minutes prior to the SAC/CC meeting. The SAC/CC Members asked for the Board minutes to be provided to SAC/CC Members at the earliest opportunity. **Post meeting: The Board clerk has been notified of the SAC/CC Members' concerns and requests.**
- A Member raised a concern that the minutes of the Joint SAC/CC meeting and SAC meeting had not been produced in the recent Alexandra Palace and Park Board agendas. Accordingly, the SAC/CC had requested for the Board to take account the minutes of the Joint SAC/CC and SAC meetings, and to ensure that the Board's consideration of the SAC/CC and SAC minutes were published. **Post meeting: The Board clerk has been notified of the SAC/CC Members' concerns and requests.**
- A Member queried whether the absence of SAC/CC and SAC meeting minutes at the Board meeting may be due to the sequencing of meetings. The Chair suggested that the sequencing of meetings should be a matter for the Board to consider.

RESOLVED

1. To approve the minutes of the informal Joint Statutory Advisory and Consultative Committee held on 3rd October 2019.
2. To note the minutes of the Statutory Advisory Committee held on 3rd October 2019.
3. To note the minutes of the Consultative Committee held on 3rd October 2019.

161. CEO'S UPDATE REPORT

The Chair invited Member comments in relation to the CEO'S report as set out. The following was noted:

Park update

- Regarding the new pond in the Grove, the CEO informed this was still in development, being completed by volunteers who visited the site on a weekly basis.
- Regarding the Tree Planting Project, the CEO informed the trees composition would be confirmed in the minutes, with more information provided by the Tree Park Manager (**Action: CEO/Park Manager**).
- Regarding the budget for street lighting, the CEO explained that some of the street lighting had been budgeted for, but costs varied year on year. In years where additional funding was required, it would depend on other works needed to be funded from the budget.

Theatre

- The CEO noted that profit from filming in the Theatre or East Wing was a matter reserved for the trading subsidiary. However, the profit margin was

dependent on the type of filming with some types being more lucrative than others.

- Regarding the list of events, the Trust Secretary noted these were circulated to SAC & CC Members in a monthly 'What's On' email.
- Discussing the Forward Programme for the theatre, the CEO informed that what was able to be released in the public domain appears on the what's on list and the website.

Creative Learning

- Regarding the graffiti on the Grove Pedestrian Bridge, the CEO confirmed she would inform the Creative Learning team to put up notices to help prevent against any further graffiti (**Action: CEO**).
- In answer to a question about provision for people with Autism, the CEO stated that the team were assessing what more can be done for a range of needs.

West Yard Storage Building

- Members indicated that having been consulted on the number of planning matters and a new planning application at West Yard Storage Building, they were satisfied with those plans and had raised no comments.
- The CEO confirmed that no decision had been taken with regards to whether the West Yard Tower building was to be hired for any specific purpose.

Events and Noise Management

- The CEO acknowledged that as standard lessons learnt from the 2019 fireworks event and a review of the event was to be carried out.
- Regarding the fencing put up for the fireworks event, the CEO explained that all fencing erected was considered necessary for the purposes of safety and to prevent access to the event. The CEO acknowledged that the signage could be improved and would inform the relevant team to address (**Action: CEO**).
- The CEO assured Members that Trust staff were always present at any event held at the Palace and Park and oversaw external companies, such as the ones responsible for delivering the fireworks.
- Regarding noise complaints, the CEO informed that those included in the report were those received by the Palace, which were roughly in line with the number received in the previous year. A yearly comparison of noise complaints received would be misleading as the number and type of events held at the Palace and Park varied year on year.
- The CEO informed the Board that if the Trust was able to identify which contractors caused damage to drains at the Palace and Park then it would charge them for the cost of repairs. However, in circumstances where the Trust was unable to identify those responsible, damage is listed in the maintenance log and repairs covered by the relevant event budget. Ticket sales include a restoration levy, a proportion of which is allocated to park maintenance.

RESOLVED

To note the contents of this report.

162. NON-VOTING BOARD MEMBERS FEEDBACK

The non-voting Member commented on recent discussions, which included looking at the possible effects of Brexit on the Trust in the future.

In addition, the following information was noted:

- The CEO informed the annual reports had yet to be sent to the Charity Commission. They had been prepared and were due to be forwarded onto the Commission prior to the December deadline.
- The CEO would ensure an update on the Park Boundary Survey would be provided to the Committee at a future meeting (**Action: CEO**).

163. ITEMS RAISED BY INTERESTED GROUPS

None.

164. NEW ITEMS OF URGENT BUSINESS - NORTH EAST OFFICE BUILDING

A tabled report was circulated to Members, discussing urgent works at the North East Office Building. The Chair invited Member comments. The following was noted:

- The CEO informed that the Trust has applied for part funding and would need to match fund the remaining costs of the project.
- The CEO informed that the heritage approach would be one of conservation in line with the heritage significance statement (still in draft).
- Some of the funding of the cost of conservation architect was provided by Historic England.

RESOLVED

To note the report and provide any advice to the Trustee Board.

165. DATES OF FUTURE MEETINGS

Tuesday 28th April 2020 19:30

CHAIR:

Signed by Chair

Date